

Minutes of the Departmental Committee

The Departmental Committee meeting of MERC was held on 06/03/2019 at 12:00 Noon in the Office Chamber of Coordinator, Mr. Faruq Masudi. The following were present:

Mr. Faruq Masudi, Coordinator(MERC)	In the chair
Mr. Nasir Mirza, SGA Professor	Member
Dr. Sabeha Mufti, Associate Professor	Member
Dr. Aaliya Ahmed, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Ms. Muslim Jan, Sr. Editor/RA	Member

Departmental Committee met and resolved that:-

1. That the final exam of 3rd Semester Batch 2017 shall begin from 20th March, 2019 after the completion of their OE/GE exams.
2. As desired by the authorities, the blueprint for the certificate course in Mass Communication and Journalism for Leh Campus shall be prepared by Dr. Syeda Afshana by 9th March, 2019.
3. As a requirement for the visit of NAAC team to Kashmir University, an Audio/visual presentation about the department shall be prepared by Dr. Malik Zahra Khalid.
4. The last and final date for submission of the Project MA-MCJ batch 2016-18, Semester 4th, is 20th March, 2019, which will be followed by external viva on 23rd March, 2019.
5. A panel will be submitted for approval to the authorities for conduct of external viva-voce for 4th Semester students in Project (MCJ-15402CR) batch 2016-18.


Faruq Masudi
Convenor

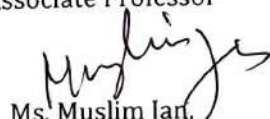

Mr. Nasir Mirza
SGA Professor,

Dr. Malik Zahra,
Associate Professor


Dr. Sabeha Mufti
Associate Professor

Dr. Syeda Afshana,
Associate Professor


Dr. Aaliya Ahmed
Associate Professor


Ms. Muslim Jan,
Sr. Editor/RA


Faruq Masudi
Coordinator

Minutes of the Departmental Committee


The Departmental Committee meeting of MERC was held on 22/04/2019 at 12:00 Noon in the Office Chamber of Head of the department. The following were present:


Dr. Aaliya Ahmed , Head of the Department	In the chair
Mr. Nasir Mirza, SGA Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

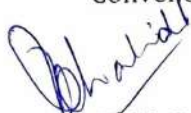
Departmental Committee met and resolved that:-


1. For the purchase of Projector, office will ascertain availability of allocated funds by deputing somebody to the concerned office in the administration.
2. Cable connections to various TV sets in department will be arranged under the budget head "Photographic Material" with due re-appropriation that will be recurring in nature.
3. Miscellaneous items such as memory cards etc will be purchased under budget head "Miscellaneous" from the local fund for the smooth functioning of computer lab and studio.
4. All the staff members (teaching and non-teaching) will be previewing the NAAC presentation by Dr. Malik Zahra Khalid at MERC studio on 27th April, 2019 around 1:15 pm. The same will be notified.
5. The examination for 1st Semester Batch 2018 will commence from 21st May, 2019 and the classwork will continue till 17th May, 2019.
6. One Day workshop for the students of 1st Semester Batch 2018 will be conducted on 29th April, 2019 (Monday) on the topic: "Google Verification tools for Fake News" by resource person Faisal Yaseen.
7. With regard to Post-retirement extension of Dr. Muslim Jan, who is superannuating on 31st May, 2019, the DC recommends her extension for the current academic year as she is engaged with Departmental publications MERC Times (fortnightly newspaper) and Media Times (Bi-annual Magazine) as Editor/R.A.

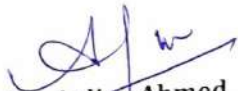

Dr. Aaliya Ahmed
Convenor


Mr. Nasir Mirza
SGA Professor


Dr. Syeda Afshana,
Associate Professor


Dr Malik Zahra,
Associate Professor


Dr. Afsana Rashid
Assistant Professor


Dr. Aaliya Ahmed
Head of the Department

Media Education Research Centre, University of Kashmir
Minutes of the Departmental Committee


The Departmental Committee meeting of MERC was held on 11/05/2019 at 12:00 Noon in the Office Chamber of Head of the department. The following were present:


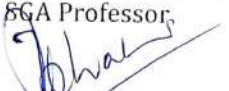
Dr. Aaliya Ahmed, Head of the Department	In the chair
Mr. Nasir Mirza, SGA Professor	Member
Dr. Sabeha Mufti, Associate Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

Departmental Committee met and resolved that:-

1. In response to representation submitted by 1st Semester students to HoD, the End Semester Examination will be conducted from 8th June, 2019. The datesheet in this regard will be finalized soon.
2. Accordingly, the classwork of 1st Semester will continue till 30th May, 2019.
3. Dr. Sabeha Mufti will be the Superintendent of examination for the 1st Semester examination (Batch 2018).
4. The election for Class Representative (CR) and Deputy Class Representative (Dy.CR) will be held under the supervision of two faculty members, Dr. Malik Zahra and Dr. Syeda Afshana.
5. A week-long TV Production workshop for 4th Semester students will be held on 22nd May, 2019. The interested students will register for the same. The program will be jointly coordinated by Dr. Syeda Afshana and Dr. Malik Zahra.
6. A one-day training programme on "News Writing" will be held for 1st and 4th Semester students. The attendance for 1st Semester students shall be mandatory whilst for 4th Semester students it will remain open. The approval for the same shall be sought from the university administration.
7. A Radio training program on "Voice-Modulation" for 4th Semester Students will be conducted on 8th June, 2019 after approval from the university administration.
8. In the month of June, interaction of the students, especially 4th Semester students, with PR managers of different organizations (Govt./Private) is proposed to be organized as part of the activities in the course "Corporate Communication and Public Relations" (MCJ 17401CR).


Dr. Aaliya Ahmed
Convener


Dr. Syeda Afshana,
Associate Professor


Mr. Nasir Mirza
SGA Professor,

Dr Malik Zahra,
Associate Professor


Dr. Sabeha Mufti
Associate Professor

Dr. Afsana Rashid
Assistant Professor


Dr. Aaliya Ahmed
Head of the Department

Minutes of the Departmental Committee

The Departmental Committee meeting of MERC was held on 19/07/2019 at 11:00 am in the Office Chamber of Head of the department. The following were present:

Dr. Aaliya Ahmed, Head of the Department	In the chair
Mr. Nasir Mirza, SGA Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member


The Departmental Committee resolved as under:-

To engage an ace professional photojournalist Mr. Mukhtair Ahmad to conduct theory & practical sessions in the Still Photography Basics (MCJ-18206 DCE) subject as the department does not have any particular faculty member to teach the said course.

Pertinent to mention Mr. Mukhtair Ahmad is an accomplished professional photographer whose contribution in the area has been widely acknowledged at the local, national and international levels. He has been coming to MERC as guest speaker on honorary basis since last few years and has conducted several sessions in the subject with the students.

In this backdrop, it is proposed that Mr. Mukhtair will conduct 30 sessions in the subject for which an honorarium of Rs.1500/- per session be authorized to be paid to the concerned by debit to budget head "Visiting Faculty".


Dr. Aaliya Ahmed
Convenor


Mr. Nasir Mirza
SGA Professor


Dr. Syeda Afshana,
Associate Professor


Dr. Afsana Rashid
Assistant Professor


Dr. Aaliya Ahmed
Head of the Department

Minutes of the Departmental Committee

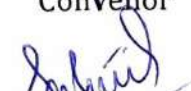
The Departmental Committee meeting of MERC was held on 04/12/2019 at 12:00 Noon in the Office Chamber of Head of the department. The following were present:


Dr. Aaliya Ahmed , Head of the Department	In the chair
Mr. Nasir Mirza, SGA Professor	Member
Dr. Sabeha Mufti, Associate Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

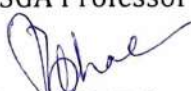
Departmental Committee met and resolved that:


1. Examination of 2nd semester (Batch 2018) of all the courses will be tentatively held by 25th March, 2020.
2. Viva-voce of Project work (Course No. 402) of 4th Semester (Batch 2017) will be held on 21st December, 2019. The Project work to be submitted by the students by 20th December, 2019.
3. ^{Four} ~~Five~~ gas cylinders and new purchase of heating appliances, wherever required, to be initiated as soon as possible.

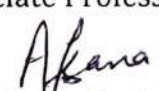

Dr. Aaliya Ahmed
Convenor



Dr. Syeda Afshana,
Associate Professor


Mr. Nasir Mirza
SGA Professor


Dr Malik Zahra,
Associate Professor


Dr. Sabeha Mufti
Associate Professor


Dr. Afsana Rashid
Assistant Professor


Dr. Aaliya Ahmed
Head of the Department

Media Education Research Centre, University of Kashmir
Minutes of the Departmental Committee

The Departmental Committee of MERC met in virtual mode on 20/01/2022 at 02:00 PM via Google Meet. The following members were present:

Dr. Aaliya Ahmed, Head of the Department	Convener
Prof. Sabeha Mufti, Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member


Departmental Committee met and resolved that:-


The members discussed and examined the syllabi under reference and their opinion in the matter is given as follows.

1. Regarding Diploma in Journalism awarded by Institute of Management Studies, New Delhi the experts observed that the number of courses offered by the said Institute is (3+3)=6 which is equivalent to 60 % of the diploma courses offered by other institutions. Generally there are four core courses in each semester besides the other additional courses in a diploma program but somehow in the diploma under reference they offer only three courses in each semester as per the documents furnished to this department. There are some crucial elements regarding the application part of the course which are missing. As such the members recommend 50 % equivalence to the course under reference.
2. With regard to Diploma in Mass Communication and Journalism awarded by Punjab Technical University, after having examined the contents of the courses it is observed that Punjab Technical University offers 11 courses in all and all are relevant and in sync with the standard course. As such the members recommend 100 % equivalence to the course.
3. Regarding the Graduation in Human Science /Communication awarded by International Islamic University Malaysia the members noted that the relevant parts of the course are in sync with the contents of the curriculum offered by University of Kashmir. The members observed that during various semesters the course includes a huge number of papers covering various dimensions of mass communication. As such the members recommend 100 % equivalence to the course.
4. Regarding the Masters Degree in Mass Communication Advertisement and Journalism awarded by I. K. Gujral Punjab Technical University the committee looked at the contents of the course as given in the document furnished and founded it at par with the standard curriculum under reference. As such the members recommend 100% equivalence to the course.

Pertinent to mention that Directorate of Distance Education, University of Kashmir offers Diploma in Urdu Journalism while as Govt. Degree College Baramulla offers two graduation level courses in the subject while MERC conducts the PG Level course in Mass Communication & Journalism. The content of the courses under reference has been seen in comparison with the courses mentioned above. Further with regard to the recognition or otherwise of the courses under reference, the matter needs to be attended by the concerned quarters as this committee has not been given mandate to comment on it.

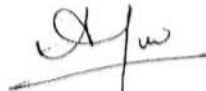

Dr. Aaliya Ahmed
Convener


Prof. Sabeha Mufti
Professor


Dr. Syeda Afshana,
Associate Professor


Dr Malik Zahra,
Associate Professor


Dr. Afsana Rashid
Assistant Professor


Dr. Aaliya Ahmed
Head of the Department

Minutes of the Departmental Committee

The Departmental Committee meeting of MERC was held on 03/02/2020 at 12:00 Noon in the Office Chamber of Head of the department. The following were present:

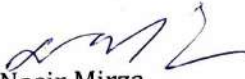
Dr. Aaliya Ahmed , Head of the Department	In the chair
Mr. Nasir Mirza, SGA Professor	Member
Dr. Sabeha Mufti, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member


Departmental Committee met and resolved that:-


1. In view of the non-availability of expert teacher in the Still Photography course the departmental committee unanimously proposes to engage ace professional photojournalists Mr. Mukhtar Ahmad and Mr. Showkat Nanda to conduct theory & practical sessions in the course Still Photography Basics (MCJ-18206 DCE) taught in the 2nd Semester at MERC.

The departmental committee also proposes that the above photojournalists will conduct 30 sessions in the subject @ Rs.1500/- per session as honorarium by debit to budget head "Visiting Faculty 2019-20" after seeking proper approval from the authorities.


Dr. Aaliya Ahmed
Convenor


Mr. Nasir Mirza
SGA Professor


Dr. Sabeha Mufti
Associate Professor


Dr Malik Zahra,
Associate Professor


Dr. Aaliya Ahmed
Head of the Department

Minutes of the Departmental Committee

Amidst the COVID -19 pandemic, the Departmental Committee meeting of MERC was held on 09/06/2020 (Tuesday) at 11:30 AM via audio conferencing. The following were present:

Dr. Aaliya Ahmed , Head of the Department	In the chair
Mr. Nasir Mirza, SGA Professor	Member
Dr. Sabeha Mufti, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

Departmental Committee met and resolved that:

1. The final assessment of the students of both the previous semesters (Semester 1- Batch 2019 and Semester 2nd - Batch 2018) would be based on four broad parameters – Assignments, Power point presentations, Multiple Choice Questions (MCQs) and Viva voce apart from the already submitted assignments/presentations by the students of both semesters as part of their internal assessment.
2. It was also agreed that the last date for submitting assignments for both semesters (previous) would be June 30, 2020 followed by viva voce/interaction. The dates for viva voce/interaction would be notified separately. Date sheet for final evaluation of both semesters (previous) would be issued separately from July 01, 2020.
3. The completion of syllabus of 2nd (Batch 2019) and 3rd semester (Batch 2018) was also discussed and almost every faculty member has completed 20 – 25 per cent of their syllabi via various online class platforms (Google meet, Zoom, WebEx).
4. It was also decided that students in the current semesters (2nd and 3rd) would be continuously evaluated by the respective faculty member on the basis of assignments, power point presentations, online class activities etc.
5. The smooth conduct of online classes for both semesters was also discussed.



Dr. Aaliya Ahmed
Convenor

Dr. Malik Zahra,
Associate Professor

Mr. Nasir Mirza
SGA Professor

Dr. Afsana Rashid
Assistant Professor


Dr. Sabeha Mufti
Associate Professor


Dr. Aaliya Ahmed
Head of the Department

Media Education Research Centre, University of Kashmir
Minutes of the Departmental Committee

Amidst the COVID -19 pandemic, the Departmental Committee meeting of MERC was held on 30/05/2020 (Saturday) at 3:00 PM via audio conferencing. The following were present:

Dr. Aaliya Ahmed , Head of the Department	In the chair
Mr. Nasir Mirza, SGA Professor	Member
Dr. Sabeha Mufti, Associate Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

Departmental Committee met and resolved that:

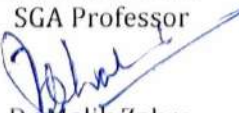
1. Fresh assignments would be assigned to the students by the concerned teachers to be completed within a stipulated time. These assignments would be in addition to the already submitted assignments/presentations by the students of both semesters. This will form the pattern for Term End examination for both the previous semesters (Semester I- Batch 2019 and Semester II - Batch 2018).
2. Date sheet for both semesters would be issued separately from June 15, 2020 for Semester I (Batch 2019) and June 20 for Semester II (Batch 2018).
3. The link for submitting respective assignments would close at 4:30 PM on the respective dates of the examination/evaluation.
4. Adoption of SWAYAM online courses in the PG curriculum slated to be offered from July 2020 was also discussed. Feedback from all the faculty members in this direction was sought.
5. Smooth conduct of ongoing online classes for Semester II (Batch 2019) and Semester I (Batch 2019) was also discussed.


Dr. Aaliya Ahmed
Convenor

Mr. Nasir Mirza
SGA Professor


Dr. Sabeha Mufti
Associate Professor

Dr. Syeda Afshana,
Associate Professor


Dr. Malik Zahra,
Associate Professor

Dr. Afsana Rashid
Assistant Professor

Dr. Aaliya Ahmed
Head of the Department

Minutes of the Departmental Committee

The Departmental Committee meeting of MERC was held on 21/09/2020 at 12:30 PM in the Office Chamber of Head of the department. The following were present:

Dr. Aaliya Ahmed , Head of the Department	In the chair
Dr. Sabeha Mufti, Associate Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

Departmental Committee met and resolved that:


1. Online examination of 2nd Semester (Batch 2019) and 3rd Semester (Batch 2018) would be conducted from 30th September, 2020 as per past practice. Datesheet will be notified soon.
2. The DC resolved that the two old generators lying in the department need to be disposed of as they are not in the working condition.
3. Clubbing of Scholars' room and library into one classroom and library to be shifted as the department faces a huge problem in terms of space required for the students to accommodate 40 students per batch.
4. Extension of Audio Lab as the studio is not able to accommodate more than 04 students per batch per session.
5. Room of former adhoc lecturer Mr. Faheen should be opened as department is in dire need of space. The Department committee resolved that authorities should be approached in this direction and room be opened.
6. In lieu of the post of Professor that has been lying vacant since last more than 03 decades, the two posts of Assistant Professor may be sanctioned as against this position.


Dr. Aaliya Ahmed
Convenor


Dr. Sabeha Mufti
Associate Professor


Dr. Syeda Afshana,
Associate Professor


Dr. Malik Zahra,
Associate Professor


Dr. Afsana Rashid
Assistant Professor


Dr. Aaliya Ahmed
Head of the Department

Minutes of the Departmental Committee

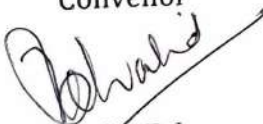
The Departmental Committee meeting of MERC was held on 17/10/2020 at 02:00 PM in the Office Chamber of Head of the department. The following were present:

Dr. Aaliya Ahmed, Head of the Department	In the chair
Mr. Nasir Mirza, SGA Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member


Departmental Committee met and resolved that:

- In view of the fact that due to Covid 19 guidelines, the department is conducting the courses online and the studio facilities have not been used by the concerned students. Besides for the same reason the department is not in a position to conduct a study tour this year. The concerned students are demanding that the fee deposited by them on the said account be refunded. Accordingly, the departmental committee considered the issue. It was unanimously resolved that the fee as such deposited by the students on account of study tour be refunded to the concerned students (Batch 2018). As such an amount of Rs. 2000/- per head is proposed to be refunded to the concerned students
- Further in view of the above, the Departmental committee proposes that with regard to new admissions 2020 no study tour fee @ Rs.2000/- per head be charged this year.


Dr. Aaliya Ahmed
Convenor


Dr Malik Zahra,
Associate Professor


Mr. Nasir Mirza
SGA Professor


Dr. Syeda Afshana,
Associate Professor


Dr. Aaliya Ahmed
Head of the Department

Media Education Research Centre, University of Kashmir
Minutes of the Departmental Committee

The Departmental Committee meeting of MERC was held on 10/11/2021 at 11:00 AM in the Office Chamber of Head of the department. The following were present:

Dr. Aaliya Ahmed, Head of the Department	In the chair
Prof. Sabeha Mufti, Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member


The Departmental Committee met and resolved that:-


- The name for the research journal to be published annually by the Centre was proposed and finalized as "MERC Media Studies Journal". It was further resolved that the faculty would be Associate Editors/Reviewers for the publication. The Advisory and Editorial Board for the journal was also discussed. The Editorial Board will comprise of all the faculty members whereas Advisory Board will constitute members from local, national and international organization. Dr. Rashid Maqbool will follow the procedure for getting ISSN No. for the journal.
- The content Advisory Board and tentative list of activities for upcoming Podcast "Kuch Tou Kahyay" to be started soon by the Centre was discussed threadbare.
- Felicitation of Mr. Nasir Mirza, Associate Professor, by Urdu Journalists Association on 09-11-2021 was highly appreciated. (Retd.)
- Selection of 3rd Semester student Abu Bakar for Foundry Photojournalism Workshop was appreciated and it was resolved that the related news will be shared on MERC website.
- Departmental Committee unanimously agreed upon granting the extension of 03 contractual lecturers currently working in the department till the end of academic calendar, and take up the same with the university authorities.
- Field Trips would be undertaken for students of 1st (Batch 2021) & 3rd (Batch 2020) Semester to various places. Also a visit to AIR Srinagar, DD Kendra Srinagar, Newspaper office, FM Radio Station would be organized.
- Dr. Sameer Ashraf, Asia-Pacific Photographer and mentor at Sony will conduct an online workshop/orientation on "Basics of Film Making" and "Introduction to Sony World of Film Festival" with interested students of 1st and 3rd Semester on 15 Nov, 2021.
- Small room adjacent to the library will be dismantled and made a part of library which can later be more spacious and be used as conference Hall.

The meeting ended with a vote of thanks to the chair.



Dr. Aaliya Ahmed
Convener


Dr. Malik Zahra,
Associate Professor


Prof. Sabeha Mufti
Professor


Dr. Afsana Rashid
Assistant Professor


Dr. Syeda Afshana,
Associate Professor


Dr. Aaliya Ahmed
Head of the Department

Minutes of the Departmental Committee

The Departmental Committee meeting of MERC was held on 31/03/2022 at 01:30 pm in the Office Chamber of Head of the department. The following were present:

Dr. Aaliya Ahmed , Head of the Department	In the chair
Prof. Sabeha Mufti, Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

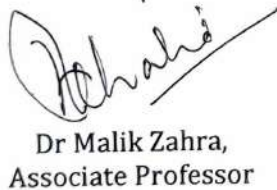
Departmental Committee met and resolved that:-

- Attendance of all the PG semester students would be regularly notified by the respective faculty member on monthly basis.
- Ramadhan Special event to be organized on April 28, 2022. Students from both semesters 3rd (Batch 2020) and 1st (Batch 2021) will be participating in the same event. Dr. Rashid Maqbool will coordinate the event.
- Book Reading, Cultural event, debate and discussions to be conducted on regular basis within the department.
- Answer scripts of 2nd Semester (Batch 2020) to be evaluated by April 15, 2022. The respective answer scripts to be shown and signed by the students before submitting the same.
- Procedure for allotment of supervisors for Project Work (MCJ - 18402CR) 4th Semester students (Batch 2020) was also discussed.

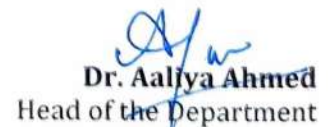

Dr. Aaliya Ahmed
Convenor


Prof. Sabeha Mufti
Professor


Dr. Syeda Afshana,
Associate Professor


Dr Malik Zahra,
Associate Professor


Dr. Afsana Rashid
Assistant Professor


Dr. Aaliya Ahmed
Head of the Department

Minutes of the Departmental Committee

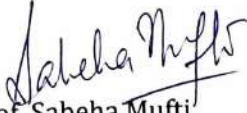
The Departmental Committee meeting of MERC was held on 24/03/2022 at 12:30 pm in the Office Chamber of Head of the department. The following were present:


Dr. Aaliya Ahmed , Head of the Department	In the chair
Prof. Sabeha Mufti, Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

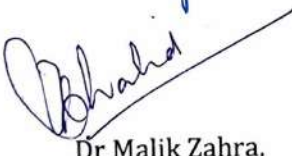
Departmental Committee met and resolved that:-


- Pending syllabus of 1st Semester Batch 2021 would be completed by 31st March, 2022. The internal examination of the said semester would be held from 4-8 April, 2022. The term-end-examination would commence from 12th April, 2022. The datasheet would be notified separately.
- With reference to an application by Ms. Seema Sarvat Enrollment No. 21077118010 (1st Semester Batch 2021) to let her appear in said examination, it was decided that her application is not maintainable as per University Statutes. Seema Sarvat has not attended a single class in any course since here admission in the department.
- World Theatre Day would be observed in the department on 28th March, 2022. An overview of the preparations for the same was also discussed.
- It was recommended to use services of Airtel for TV sets installed within department for educational purposes.
- Unutilized space adjacent to the corridor of the department to be made functional.


Dr. Aaliya Ahmed
Convenor


Prof. Sabeha Mufti
Professor


Dr. Syeda Afshana,
Associate Professor


Dr Malik Zahra,
Associate Professor


Dr. Afsana Rashid
Assistant Professor


Dr. Aaliya Ahmed
Head of the Department

Media Education Research Centre, University of Kashmir

Minutes of the Departmental Committee

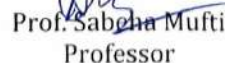
The Departmental Committee meeting of MERC was held on 08/12/2021 at 01:45 AM in the Office Chamber of Head of the department. The following were present:

Dr. Aaliya Ahmed , Head of the Department	In the chair
Prof. Sabeha Mufti, Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

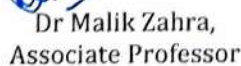
The Departmental Committee met and resolved that:-

- The last date to submit Project Work (MCJ 18402CR) Semester IV, Batch 2019 is 17th December, 2021 and the external viva-voce to be conducted on 20th December, 2021.
- Five day online workshop on Research Methodology to be conducted by Dr. Sarbani Sharma, Department of Social Anthropology, Tuebingen Germany tentatively in the first week of January, 2022 and the timing for the workshop would be 7:30 PM onwards. Faculty members, research scholars and students from 3rd Semester (Batch 2020) would participate in the same.
- DC also discussed the possibility of providing cable/dish connectivity to the TV sets within the department
- CCTV cameras to be installed at specific points – corridors, library, entrance of the department.
- New classroom has been rendered functional and projector to be soon installed in the said classroom.
- Every faculty member to submit a research article for the forthcoming journal MERC Media Studies Journal. The same is to fulfill the requirement for applying for ISSN No. for the journal.
- Certain formalities related to the overall functioning and selection of content for the inaugural of upcoming Podcast, *Kuch Tou Kahiyay* were discussed.
- Dr. Afsana Rashid to arrange and organize visit of 3rd Semester Batch 2020 students to AIR Srinagar. Modalities and other arrangements to be worked out in consultation with head of the department.
- Dr. Rashid Maqbool to arrange and organize “Downtown Walk” for the students of Semester III (Batch 2020). Modalities and other arrangements to be worked out in consultation with head of the department. The students will be asked to work on different assignments (features/Photo essays/digital story) related to the “Downtown Walk”. The students participating in the “Downtown Walk” would be distributed in groups.
- Media Literacy outreach programme will be organized within the vicinity of campus to create awareness about media usage patterns and its impact.
- A departmental get together to be held on 14th December, 2021 (Tuesday).


Dr. Aaliya Ahmed
Convener


Prof. Sabeha Mufti
Professor


Dr. Syeda Afshana,
Associate Professor


Dr. Malik Zahra,
Associate Professor


Dr. Afsana Rashid
Assistant Professor


Dr. Aaliya Ahmed
Head of the Department

Media Education Research Centre, University of Kashmir
Minutes of the Departmental Committee


The Departmental Committee meeting of MERC was held on 18/04/2022 & 26-04-2022 at 03:15 pm in the Office Chamber of Head of the department. The following were present:

Dr. Aaliya Ahmed, Head of the Department	In the chair
Prof. Sabeha Mufti, Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member


Departmental Committee met and resolved that:-


- It was resolved that 13th May, 2022 will be the last working day of the Spring Session (2022) for 3rd Semester students (Batch 2020) and the internal examinations of all the courses will be conducted by the respective faculty members by 13th May, 2022. Their Term-End-examination will start from 20th May, 2022.
- The following proposals were put forward and agreed:
 - ❖ Dr. Syeda Afshana, Associate Professor will head the NEP-Sub Committee that was framed in March this year to look into the syllabus at UG level as per NEP-2020 Policy.
 - ❖ Dr. Malik Zahra, Associate Professor, is nominated to attend the training programme for launching the e-office service, the process which has been initiated by the University.
 - ❖ Dr. Afsana Rashid, Assistant Professor, will be DIQA Coordinator for which the necessary process will be initiated by the department from May, 2022 onwards. Earlier, Dr. Malik Zahra, Associate Professor was Incharge of the same.
 - ❖ Alumni Relational Cell will be set-up by the department and Prof. Sabeha Mufti (Professor) and Dr. Malik Zahra (Associate Professor) will be Incharge of the same.
- The classwork of 2nd Semester (Batch 2021) will commence from 09th May, 2022.
- The broader outline for Project Work (MCJ-18402CR) 4th Semester Batch 2020 was also discussed.
- All faculty members will be regularly submitting monthly attendance of both the semesters henceforth.
- No OE/GE course will be offered in the Department for the forthcoming 4th Semester (Batch 2020).
- A collage would be prepared in memory of some of the former MERC students who have left for eternal abode.
- In view of the communication received by Directorate of Physical Education, Kashmir University for nomination of Sports Coordinator from the department. Dr. Afsana Rashid's, Assistant Professor, name was proposed for the same.


Dr. Aaliya Ahmed
Convenor


Prof. Sabeha Mufti
Professor


Dr. Syeda Afshana,
Associate Professor


Dr. Malik Zahra,
Associate Professor


Dr. Afsana Rashid
Assistant Professor


Dr. Aaliya Ahmed
Head of the Department

Minutes of the Departmental Committee

The Departmental Committee meeting of MERC was held on 06/06/2022 at 11:00 AM in the Office Chamber of Head of the department. The following were present:


Dr. Aaliya Ahmed, Head of the Department	In the chair
Prof. Sabeha Mufti, Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

Departmental Committee met and resolved that:-

- Classwork of 4th Semester Batch 2020 will commence from July 18, 2022. The students will complete their Internship (Course No. MCJ-18404 CR) from 13 June, 2022 to 15th July, 2022.
- It was also decided that 4th Semester (Batch 2020) students will carry out their Project Work (Course No. MCJ-18402 CR) on individual basis.
- Monthly attendance of 2nd Semester students (Batch 2021) for the month of May, 2022 to be submitted within a couple of days.
- An interaction session of PG students of both semesters (4th Semester Batch 2020 and 2nd Semester Batch 2021) with Sana Irshad Mattoo, a Kashmir Based Photojournalist, who recently won the Pulitzer Prize to be conducted next week.
- A picnic to be organized for 4th Semester (Batch 2020) and 2nd Semester (Batch 2021) also came up for discussion.



Dr. Aaliya Ahmed
Convenor


Prof. Sabeha Mufti
Professor


Dr. Syeda Afshana,
Associate Professor


Dr Malik Zahra,
Associate Professor


Dr. Afsana Rashid
Assistant Professor


Dr. Aaliya Ahmed
Head of the Department

Media Education Research Centre, University of Kashmir
Minutes of the Departmental Committee

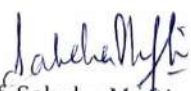
The Departmental Committee meeting of MERC was held on 26/08/2022 at 03:30 PM in the Office Chamber of Head of the department. The following were present:


Dr. Aaliya Ahmed, Head of the Department	In the chair
Prof. Sabeha Mufti, Professor	Member
Dr. Syeda Afshana, Associate Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member


Departmental Committee met and resolved that:-


- Classwork for PG 2nd Semester (M.A Mass Communication & Journalism) Batch 2021 will continue upto 06th September, 2022. The Internal examination for the said semester will be held on 5th & 6th September, 2022. Datesheet for the same to be issued accordingly.
- Term-end-examination for 2nd semester Batch 2021 will commence from 19th Sept., 2022. Date sheets to be issued separately.
- Alumni will be invited for orientation session for the fresh Batch 2022 as and when they join the classwork. List of alumni is prepared as:
 - Tariq Bhat, Senior Journalist
 - Harris Handoo, Senior Bureaucrat
 - Bashir A. Dar, Senior Bureaucrat
 - Muneer-ul-Islam, Senior Bureaucrat
 - Mufti Islah, Senior Journalist
 - Showkat Shafi, Dy. Director DIQA, KU
 - Abdul Wahid, Senior Police Officer
 - Zafar Iqbal, Senior Journalist
 - Masarat Zia, Senior Bureaucrat
 - Faisal Qayoom, Senior Police Officer
 - Ajaz-ul-Haque, EMMRC, KU
 - Shafqut Habib, EMMRC, KU
- Online lectures on Film Studies to be conducted by Mr. Farooq Ahmed, alumni and academician, currently based in New York.
- Script prepared for the promo of Podcast "Kuch Tou Kahiye" to be launched soon by the department also came up for discussion.
- A day long picnic to be conducted on 1st September, 2022 for the students of both semesters (2nd Sem. Batch 2021 and 4th Sem. Batch 2020), Research Scholars, Faculty and Staff members would attend the same.
- A farewell to be arranged for Khurshid A. Jan (Technical Officer MERC) on 29th August, 2022 on his superannuation on 31st August, 2022.
- The classwork of 1st Semester Batch 2022 shall start from 5th September, 2022.


Dr. Aaliya Ahmed
Convener


Prof. Sabeha Mufti
Professor


Dr. Syeda Afshana,
Associate Professor


Dr. Malik Zahra,
Associate Professor


Dr. Afsana Rashid
Assistant Professor


Dr. Aaliya Ahmed
Head of the Department

Minutes of the Departmental Committee

The Departmental Committee meeting of MERC was held on 18/08/2022 at 03:30 PM in the Office Chamber of Head of the department. The following were present:


Dr. Aaliya Ahmed, Head of the Department	In the chair
Prof. Sabeha Mufti, Professor	Member
Dr. Malik Zahra, Associate Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

Departmental Committee met and resolved that:-

- The departmental committee considered the requisitions of Technical Officer and Incharge Radio Lab for the installation of Round Table Mic System in the Conference-cum-Library Hall and Mic Stand/ Cardioid Condenser in Radio Lab of MERC respectively. The DC recommended the purchase of items as detailed below:


S.No.	Name of the Equipment	Quantity	Required For
1.	Central Amplifier CMA- 5400	01 Unit	Conference Hall Cum Library
2.	Chairman Unit CMC-5100	01 Unit	
3.	Delegate Unit CMD-5200	15 Units	
4.	Speaker Wire	01 Roll	
5.	ASX-312 BT Speakers	04 Units	
6.	Mic Stand with holder	01 Unit	Radio Lab
7.	Cardioid Condenser Microphoen with SMR Shock Mount	01 Unit	


Dr. Aaliya Ahmed
Convenor


Prof. Sabeha Mufti
Professor


Dr Malik Zahra,
Associate Professor


Dr. Afsana Rashid
Assistant Professor


Dr. Aaliya Ahmed
Head of the Department
Media Education Research Centre
University of Kashmir
Srinagar

Minutes of the Departmental Committee

The Departmental Committee meeting of MERC was held on 01/06/2023 at 12:30 pm in the Office Chamber of Head of the department. The following were present:

Prof. Sabeha Mufti, Professor (Head of the Department)	In the chair
Prof. Aaliya Ahmed, Professor	Member
Prof. Malik Zahra, Professor	Member
Prof. Syeda Afshana, Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

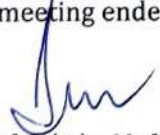
Departmental Committee met and resolved that:-


- The matter regarding framing of UG syllabus under NEP 2020 guidelines was discussed and it was resolved that NEP (MERC) sub-committee will meet on 8th June 2023 to do the needful.
- The key themes identified for Project Work (Documentaries) for 4th Semester (Batch 2021) are as follows:
 - No Poverty
 - Zero Hunger
 - Gender Equality
 - Good Health and Well Being
 - Climate Action
 - Life on Land
 - Quality Education
 - Clean Water and Sanitation


The notice in this regard to be issued to inform the students about themes and consult their respective mentors as soon as possible.


- Prof. Ehtesham Ahmad Khan, Department of Mass Communication, Maulana Azad National University, Hyderabad to deliver lecture on "Growth and Significance of Digital Media in India" on June 05, 2023. Students of both semesters, 2nd Semester (Batch 2022) and 4th Semester (Batch 2021) to attend the same.

The meeting ended with a vote of thanks to the Chair


Prof. Sabeha Mufti
Convenor


Prof. Aaliya Ahmed
Professor


Prof. Malik Zahra,
Professor


Prof. Syeda Afshana,
Professor


Dr. Afsana Rashid
Assistant Professor


Head of the Department

Minutes of the Departmental Committee


The Departmental Committee meeting of MERC was held on 18/05/2023 at 02:00 pm in the Office Chamber of Head of the department. The following were present:


Prof. Sabeha Mufti, Professor (Head of the Department)	In the chair
Prof. Aaliya Ahmed, Professor	Member
Prof. Malik Zahra, Professor	Member
Prof. Syeda Afshana, Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

Departmental Committee met and resolved that:-


- All teaching and non-teaching staff members were asked that in addition to online submission of leave, the office should be informed about the same so that alternative arrangement for teaching/office work can be facilitated.
 - A day-long seminar to be held in memory of Prof. Rehman Rahi was proposed. The budget expenditure to be discussed with Dr. Ashfaq Zari, Joint Registrar (Budget & Creation). Other formalities of the seminar were discussed threadbare.
 - A proposal related to seed grant of Rs.25.00 Lacs to be submitted to University authorities. The grant will seek support for purchase of certain IT related items for the department upgradation of the department and other related facilities.
 - Modalities were discussed to completion and printing of MERC Publications (MERC Times and Media Times) on time.
 - List of Project Work for the students of 4th semester (Batch 2021) to be finalized. All the student groups to work on documentaries and theme to be identified and worked out.
 - Academic calendar to be strictly followed. The syllabus for 2nd semester (Batch 2022) to be completed till July 20th. While as syllabus for 4th semester (Batch 2021) to be completed by July 30, 2023.
 - The time period of PG Board of Studies has expired and a meeting to be convened soon for framing of new Board. Experts from Social Sciences stream to be identified. List of experts to be prepared and forwarded to higher authorities.
 - The tentative date for Alumni Meet will be 24th June, 2023 and the registration fee will be deposited in the department account No. CD-658.
- The meeting ended with a vote of thanks to the Chair


Prof. Sabeha Mufti
Convenor


Prof. Aaliya Ahmed
Professor


Prof. Malik Zahra,
Professor


Prof. Syeda Afshana,
Professor


Dr. Afsana Rashid
Assistant Professor


Head of the Department

Minutes of the Departmental Committee

The Departmental Committee meeting of MERC was held on 06/07/2023 at 12:30 pm in the Office Chamber of Head of the department. The following were present:

Prof. Sabeha Mufti, Professor (Head of the Department)	In the chair
Prof. Aaliya Ahmed, Professor	Member
Prof. Malik Zahra, Professor	Member
Prof. Syeda Afshana, Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

Departmental Committee met and resolved that:-

- Updated attendance of both semesters to be submitted by respective faculty members. Updated attendance of 2nd semester (Batch 2022) to be submitted by 15th July 2023 and updated attendance of 4th Semester (Batch 2021) to be submitted by 30th July 2023.

It was resolved that students who have below 65% attendance will not be allowed to appear in their End-of-Semester examination.

- Course Review meeting of 2nd Semester (Batch 2022) to be held on 18th July, 2023.


- It was also decided that all Ph.D aspirants who have applied for seeking admission to Ph.D Programme in MERC under exempted category will be held on the following dates in the Board Room:.


18 th July, 2023	Interaction/counseling for candidates with JRF/GATE
20 th July, 2023	Interaction/counseling for candidates with NET/SET/M.Phil


- Dr. Syed Jaleel Hussain, faculty Nelson Mandela Centre for Peace and Conflict Resolution, Jamia Millia Islamia, New Delhi shall be delivering lecture on "International Relations and Media" on 12th July, 2023 in MERC Board Room.


The meeting ended with a vote of thanks to the Chair


Prof. Sabeha Mufti
Convenor


Prof. Aaliya Ahmed
Professor


Prof. Malik Zahra,
Professor


Prof. Syeda Afshana,
Professor


Dr. Afsana Rashid
Assistant Professor



Head of the Department

Media Education Research Centre, University of Kashmir

- Nameplates of three senior faculty members who have been recently promoted as Professors to be replaced.

The meeting ended with a vote of thanks to the Chair


Prof. Sabiha Mufti
Convenor


Prof. Malik Zahra,
Professor


Prof. Syeda Afshana,
Professor


Dr. Afsana Rashid
Assistant Professor


Head of the Department

Media Education Research Centre, University of Kashmir
Minutes of the Departmental Committee

The Departmental Committee meeting of MERC was held on 17/07/2023 at 12:30 pm in the Office Chamber of Head of the department. The following were present:

Prof. Sabeha Mufti, Professor (Head of the Department)	In the chair
Prof. Malik Zahra, Professor	Member
Prof. Syeda Afshana, Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

Departmental Committee met and resolved that:-

- Examination for 2nd Semester Batch 2022 will commence from 24th July, 2023. CRC meeting of Batch 2022 will be held on 18th July, 2023. Furthermore, it was reiterated that those students of 2nd Semester (Batch 2022) who fail to meet the criteria of 65% of attendance will not be allowed to appear in Term-end-examination scheduled to be held in the last week of this month. List of students who have not the requisite percentage of attendance will also be prepared and notified at the earliest.
- It was observed that Internship of some 4th Semester students (Batch 2021) is pending. A notice in this direction to be issued asking the students to complete their internship by or before 31st August, 2023. Internship presentation of the said semester to be held in the first week of September, 2023.

- Interaction/counseling of Ph.D aspirants who have applied for seeking admission to Ph.D programme in MERC will be held as following:

18 th July, 2023	Interaction/counselling for candidates with JRF/GATE
20 th July, 2023	Interaction/counselling for candidates with NET/SET/M.Phil

A notification in this regard has already been issued and posted on departmental website.

- Content for UG Syllabus in Mass Communication & Journalism under NEP 2020 guidelines to be framed and finalized at the earliest. Prof. Syeda Afshana is coordinating the same and assigning the topics to respective faculty members.
- Alumni Meet to be organized on 19th August, 2023. The registration for the said event to be completed by or before 16th August, 2023.
- Dr. Rashid Maqbool and Dr. Irfan Hashim to be Incharge of News coverage for different events/programmes within the department. They will be responsible for preparing & publishing press statements of different events taking place within MERC; recording of events (videography as well as photography) and storage of the related footage. Also, they will work on digital archives and facilitate in updating the departmental website.
- Prof. Malik Zahra will be Incharge examination affairs of the department. Prof. Syeda Afshana is Academic Counsellor, Library and Website Incharge of MERC and Dr. Afsana Rashid is DIQA Nodal Officer/Sports Coordinator and Career Counsellor.

Media Education Research Centre, University of Kashmir
Minutes of the Departmental Committee

The Departmental Committee meeting of MERC was held on 09/08/2023 at 12:00 pm in the Office Chamber of Head of the department. The following were present:


Prof. Sabeha Mufti , Professor (Head of the Department)	In the chair
Prof. Aaliya Ahmed, Professor	Member
Prof. Malik Zahra, Professor	Member
Prof. Syeda Afshana, Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member


Departmental Committee met and resolved that:-


- Classwork of 1st semester (Batch 2023) will start from August 16th, 2023.
- Classwork of 4th semester (Batch 2021) will continue upto August 31st, 2023 and the Internal Examination of the Semester will be held in the first week of September, 2023.
- Attendance of 4th Semester (Batch 2021) to be submitted by the respective faculty members by August 14th, 2023.
- A Guest lecture on "Emerging Media Ecosystem and Technology" by Prof. Jaishri Jethwaney, Eminent Communication and Marketing Consultant and Director, Marketing and Advertising Indian Institute of Mass Communication, New Delhi will be held on 16th August, 2023 in the MERC Board Room. Students from 4th Semester (Batch 2021) and students from 1st semester (Batch 2023) will attend the session.
- Alumni Meet scheduled to be held on September 2nd, 2023
- Agha Shahi assisted by Ghulam Hassan to take stock of computer room and desktop of respective faculty members and submit a report to the H.O.D within a week. Then a Departmental Committee meeting will be convened for the upgradation of the Computer Room that would now onwards be named as Newsroom.


The meeting ended with a vote of thanks to the Chair



Prof. Sabeha Mufti
Convenor


Prof. Aaliya Ahmed
Professor


Prof. Malik Zahra,
Professor


Prof. Syeda Afshana,
Professor


Dr. Afsana Rashid
Assistant Professor


Head of the Department
HEAD
Media Education Research Centre
University of Kashmir, Srinagar

Minutes of the Departmental Committee

The Departmental Committee meeting of MERC was held on 15/09/2023 at 02:30 pm in the Office Chamber of Head of the department. The following were present:


Prof. Sabeha Mufti , Professor (Head of the Department)	In the chair
Prof. Aaliya Ahmed, Professor	Member
Prof. Malik Zahra, Professor	Member
Prof. Syeda Afshana, Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member


Departmental Committee met and resolved that:-


- Office to provide the status report about the depreciated value of assets for insurance and the necessary action to be taken accordingly. Previous year report regarding insurance cover to be taken up with Estates department.
Stock verification of the books etc., to be taken with the Library staff
Digitalization of Library to be initiated
- CRC for semester 4th Semester (Batch 2021) to be held on 20th September, 2023. It was also decided that Term-End-Examination for 4th Semester will commence from 25th September, 2023. Datesheet to be notified soon.
- Invitation letter to be sent to Mr. Akmal Hanan, Senior Producer EMRC, as external examiner for screening documentaries as part of Project Work (MCJ-21402CR).
- A proposal related to trip to Ladakh put forth by 3rd Semester Batch 2022 students also came up for discussion. It was however, shelved due to paucity of funds.
- Field trips for students to be arranged after receiving proper proposal from respective faculty members. Dr. Saba to maintain field trip calendar.
- Status of community Radio proposal to be sort from Prof. Aaliya Ahmed and a fresh proposal to be submitted *(as soon as possible)*,
- Ideas for the National Media Seminar to be conducted by the department to be discussed in next DC.
- Seven students of 3rd Semester Batch 2022 alongwith one Faculty Member to participate in the Media Festival organized by Govt. Degree College, Baramulla, and Prof. Malik Zahra to coordinate.


The meeting ended with a vote of thanks to the Chair


Prof. Sabeha Mufti
Convenor


Prof. Aaliya Ahmed
Professor


Prof. Malik Zahra,
Professor


Prof. Syeda Afshana,
Professor


Dr. Afsana Rashid
Assistant Professor


Head of the Department

Media Education Research Centre, University of Kashmir
Minutes of the Departmental Committee

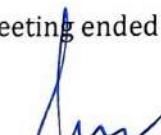
The Departmental Committee meeting of MERC was held on 02/11/2023 at 02:00 pm in the Office Chamber of Head of the department. The following were present:


Prof. Sabeha Mufti , Professor (Head of the Department)	In the chair
Prof. Aaliya Ahmed, Professor	Member
Prof. Malik Zahra, Professor	Member
Prof. Syeda Afshana, Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

Departmental Committee met and resolved that:-


- After examining the progress of the regular classwork of 1st Semester (Batch 2023) and 3rd Semester (Batch 2022), it was decided that 1st Semester examination will commence from 18th December, 2023 (tentatively) and review meeting for completion of syllabus for 3rd semester will be held in the last week of November (November 24 or 25, 2023).
- A two-day workshop on "Making a Short Film" will be conducted for 3rd Semester (Batch 2022) on 15-16 November, 2023. Noted filmmaker, Mr. Umesh Vinayak Kulkarni, will conduct the workshop at MERC.
- A day-long seminar/workshop will be conducted in collaboration with Jammu & Kashmir Academy of Art, Culture and Languages.
- A research methodology workshop would be organized for MERC scholars. Emphasis was also laid on having biometric attendance for the Scholars.
- It was also decided that Alumni Meet would be held in March 2024.
- All faculty members were asked to organize field trips for the students of 1st Semester (Batch 2023) and 3rd Semester (Batch 2022) in their respective subjects.
- It was also emphasized that the faculty members would involve guest speakers for their respective subjects during their respective classes under the seminar and workshops budget.


The meeting ended with a vote of thanks to the Chair



Prof. Sabeha Mufti
Convenor


Prof. Aaliya Ahmed
Professor

Prof. Malik Zahra,
Professor


Prof. Syeda Afshana,
Professor


Dr. Afsana Rashid
Assistant Professor


Head of the Department
HEAD
Media Education Research Centre
University of Kashmir, Srinagar.

Minutes of the Departmental Committee

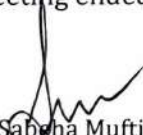
The Departmental Committee meeting of MERC was held on 28/11/2023 at 01:00 pm in the Office Chamber of Head of the department. The following were present:


Prof. Sabeha Mufti , Professor (Head of the Department)	In the chair
Prof. Aaliya Ahmed, Professor	Member
Prof. Syeda Afshana, Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member


Departmental Committee met and resolved that:-


- The classwork for both semesters, Semester 1st (Batch 2023) and 3rd Semester (Batch 2022) will continue upto 20th December, 2023. Examination for both semesters will start from 26th December, 2023. The exams will be conducted on alternate days for both the semesters. DATESHEET to be notified separately.
- DATESHEET for both semesters (1st Sem. & 3rd Sem.) to be prepared by Prof. Aaliya Ahmed.
- The internal exam of both semesters to be conducted by respective faculty members by 20th December, 2023. Final attendance of both semesters by respective faculty members to be mandatorily submitted by 15th December, 2023 for all courses.
- CRC for both semesters (1st Sem. & 3rd Sem.) to be held on 14th December, 2023.
- All faculty members to submit result of semester 4th (Batch 2021) and 1st Semester and 3rd Semester (Batch 2022) by 6th December, 2023.
- Field Trip calendar to be prepared at the beginning of every academic calendar.

The meeting ended with a vote of thanks to the Chair


Prof. Sabeha Mufti
Convenor


Prof. Aaliya Ahmed
Professor


Prof. Syeda Afshana,
Professor


Dr. Afsana Rashid
Assistant Professor


Head of the Department

Minutes of the Departmental Committee

The Departmental Committee meeting of MERC was held on 20/12/2023 at 03:00 PM in the Office Chamber of Head of the department. The following were present:


Prof. Sabeha Mufti , Professor (Head of the Department)	In the chair
Prof. Aaliya Ahmed, Professor	Member
Prof. Syeda Afshana, Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member

The Departmental Committee met and resolved that:-


- Departmental Committee unanimously resolved that 5KV Kirloskar Diesel Genset lying in the department from the last 10 years is obsolete and is not working. It recommends that the old Genset may be replaced by new one on buy back scheme.

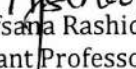
It is also strongly resolved that power support for technical courses is extremely important. There is need for a new Genset to overcome the technical handicap for normal academic functioning.

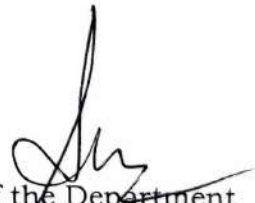
The meeting ended with a vote of thanks to the chair.


Prof. Sabeha Mufti
Chairperson


Prof. Aaliya Ahmed
Professor


Prof. Syeda Afshana,
Professor


Dr. Afsana Rashid
Assistant Professor


Head of the Department

Media Education Research Centre, University of Kashmir
Minutes of the Departmental Committee


The Departmental Committee meeting of MERC was held on 27/02/2024 at 12:30 PM in the Office Chamber of Head of the department. The following were present:

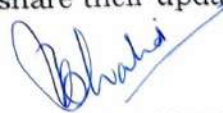
Prof. Sabeha Mufti , Professor (Head of the Department)	In the chair
Prof. Aaliya Ahmed, Professor	Member
Prof. Malik Zahra, Professor	Member
Prof. Syeda Afshana, Professor	Member
Dr. Afsana Rashid, Assistant Professor	Member


Departmental Committee met and resolved that:-


- As per the University notification No. F(Interim-Temp-Arrang)Adm-TW/KU/24 dated 16th Feb., 2024 issued by Assistant Registrar, Administration TW, Contractual Lecturers
 - Dr. Rashid Maqbool
 - Dr. Irfan Hashim
 - Dr. Sabawill be paid honorarium @ Rs.10,000/- each for their online/offline examination related activities for the month of January, 2024
- To initiate a proposal to fill vacant Editor post into Teaching Assistant. The matter to be taken up with Dean, Academic Affairs.
- Prof. Syeda Afshana is Incharge of Media courses designed under "Design Your Degree" initiative recently taken up by the University of Kashmir.
- Two Day workshop on "Fact Checking & Media Literacy Training" to be held by MERC on 6th & 7th March, 2024. Scholars and students of both semesters (2nd Sem. Batch 2023 & 4th Sem. Batch 2022) to attend the same. Prof. Syeda Afshana will coordinate the event.
- Workshop on "Disaster Management and Climate Change" to be organized and Co-ordinated by Prof. Malik Zahra for students of both Semester (2nd & 4th Sem.) in the 2nd week of March, 2024.
- Prof. Aaliya Ahmed will organize & Coordinate One-day workshop on "Radio 2.0: Challenges and Opportunities" on 05th March, 2024 for the students of both semesters (4th Sem Batch 2022 and 2nd Sem. Batch 2023). RJ Vijdan Saleem, a renowned Radio Jockey with Radio Mirchi will interact with the students.
- DC approves/agreed for the repair and maintenance of the 50 KVA Generator in the department.
- All pending evaluation of 3rd Semester (Batch 2022) to be completed by or before 15th March, 2024.
- Departmental Promo to be finalized by Mr. Imran Latief by 15th March, 2024.
- A separate DC meeting to be conducted for reviewing documentaries submitted by 4th Semester (Batch 2021).
- The Departmental website also needs to be updated and the same to be discussed in next meeting. All faculty members asked to share their updated CVs with Incharge Website Prof. Syeda Afshana.


Prof. Sabeha Mufti
Convenor


Prof. Aaliya Ahmed
Professor


Prof. Malik Zahra,
Professor


Prof. Syeda Afshana,
Professor


Dr. Afsana Rashid
Assistant Professor


Head of the Department
Media Education Research Centre
University of Kashmir, Srinagar.